

## GMB Dissertation Committee Meeting Form

Complete this form at each dissertation committee meeting and **submit it to the Director of Graduate Studies (Dr. Andrew Escayg, 361 Whitehead)**.

The first dissertation committee meeting must occur before December 15 of the student's third year. Committee meetings must occur at least twice every academic year. Students in Year 6 and beyond must have committee meetings in August, December, and April/May. An "It is expected that the following will be completed at the next meeting" series of statements should be planned and added to this form.

**Student:** \_\_\_\_\_

**Year in Program:** \_\_\_\_\_

**Committee Meeting Date:** \_\_\_\_\_

**Committee Meeting #:** \_\_\_\_\_

**Objectives:**

1. Evaluate the progress of the student
2. Determine if the project will lead to a degree
3. Evaluate alternative projects
4. Determine if a student has accomplished enough to graduate

**Committee Members:**

Please print your name, sign, and indicate if the student is making satisfactory or unsatisfactory progress.

Advisor Name	Signature	Satisfactory	Unsatisfactory
Co-Advisor or Member Name	Signature	Satisfactory	Unsatisfactory
Member Name	Signature	Satisfactory	Unsatisfactory
Member Name	Signature	Satisfactory	Unsatisfactory
Member Name	Signature	Satisfactory	Unsatisfactory
Member Name	Signature	Satisfactory	Unsatisfactory

**Comments:**

**Individual Development Plan (IDP) slides were presented and discussed:** \_\_\_\_\_

**Next Committee Meeting Date:** \_\_\_\_\_

**Student Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**DGS Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_