IMP Addendum to
GDBBS Dissertation Advisor Assignment Agreement

By signing the GDBBS Dissertation Advisor Assignment Agreement, the student and mentor agree to abide by all rules and regulations as outlined in the Graduate School Handbook, the GDBBS Policy Manual, and the Program Guidelines; exceptions must be documented in writing. The purpose of this form is to highlight some of the expectations that the IMP Program has for its students and their mentors, especially during their first year in their research lab. It does not imply that any rules and regulations not mentioned may be ignored.

This agreement is required to formalize all Mentor assignments in the IMP Program. Both Mentor and Student should initial all lines to indicate that they have read and understand each of the requirements.

NOTE: Some students will have earlier deadlines, determined on an individual basis.

/_____ Student must assemble a dissertation committee to oversee progress toward the PhD degree, no later than the end of Spring Term in Year 2.

/_____ Student must convene first committee meeting by July 1st of Year 2. All meetings must be documented on the IMP Dissertation Committee Meeting Summary & Progress Report and submitted to the Program Administrator following the meeting.

/_____ Mentor is expected to participate actively and provide extensive feedback to Student when Student is enrolled in the IMP grants course, Hypothesis Design & Scientific Writing (IBS 522R-02P).

/_____ Student must complete the oral qualifying exam in January of Year 2.

/_____ Committee meetings must be held at least every twelve months through the end of Year 5. In Year 6 and beyond, meetings must be held at least every six months. (Committee may opt to meet more often.)

Student Name ___________________________ Date ____________
Print or type

__________________________
Signature

Mentor Name ___________________________ Date ____________
Print or type

__________________________
Signature

Revised May 18th, 2016